

STRATEGIC THEME – TACKLING CLIMATE CHANGE AND CARING FOR THE ENVIRONMENT

Period October to December 2022

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
	3		1		0		0		0

Target dates do not necessarily reflect the final completion date. The date given may reflect the next milestone to be reached.

Summary of progress for Corporate Indicators

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
	1		0		1		0		1

Huntingdonshire must proactively tackle the climate crisis and ecological emergency.

We will act upon this by:

- **declaring a climate emergency to help focus minds and urgently implementing a Climate Action Plan**
- **designing council policies that enable cutting of emissions and provide positive examples for businesses and residents**
- **considering environmental impact in all policy-making and our stewardship of council assets and resources**
- **ensuring our updated Local Plan reflects the priorities outlined in our Climate Action Plan**

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
A	KA 1. Declare a climate emergency	Autumn 2022	Cllr Lara Davenport-Ray	Neil Sloper	Tackling climate change and caring for the environment is a key strategic objective of the Council which is committed to proactively tackling the climate crisis and ecological emergency. The Council agreed a Cost of Living and Climate Change motion on 12 October 2022, recognising that the current cost of living and climate crises require joint attention to support the wellbeing of residents and businesses. Climate Strategy and declaration scheduled for Cabinet in January and Council in February.
G	KA 2. Develop, adopt and deliver a Climate Strategy informed by resident and stakeholder engagement	February 2023	Cllr Lara Davenport-Ray	Neil Sloper	Climate Strategy and associated Action Plan drafted alongside Service Leads. Councillor and Stakeholder engagement completed in August-Sept 2022 along with engagement with Anglian Ruskin University to involve young adults. Adoption date revised to January 2023 to accommodate other key decisions to be made by Council. Future Flightpath: O&S 5/1/23, Cabinet 24/1/23, Council 22/2/23.
G	KA 3. Deliver investment programmes at Hinchingsbrooke Country Park and Riverside Parks in Huntingdon and St Neots	HCP completion spring 2024 St Neots summer 2023	Cllr Simone Taylor	Neil Sloper	St Neots Riverside Walks - additional funding being sought to mitigate increased cost of services and materials. Planning permission going to January Development Committee. HCP -Specialist accessibility equipment was delivered and installed as the final pieces for the new play areas. The new specialist accessibility equipment. October/November 2022: We held several stakeholder and resident sessions at the Countryside Centre to exhibit the proposals for the wider investment in the park. Feedback was overwhelmingly positive for the future of the park, with residents and stakeholders contributing some

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					excellent suggestions and recommendations to be considered.
G	KA 4. Protect and increase biodiversity within our parks and open spaces	Completion in spring 2024	Cllr Lara Davenport-Ray	Neil Sloper	December 2022 - Project Manager and Project Support Officer recruited. Green Skills programme to begin in Spring 2023. Key Strategic Site audits being used to build workplans and inform Green Skill opportunities.

Corporate Performance and Contextual Indicators

Key to status

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
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Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 1. Percentage of household waste reused/ recycled/ composted (cumulative year to date)	58.5%	60.0%	60.0%	57.0%	R	60.0%	56.0%	R
Aim to maximise								

Comments: (Operations) As reported previously, we have collected fewer tonnes of garden waste than last year due to the dry summer reducing vegetation growth across the district. The forecast outturn remains at 56% to reflect expected collections by waste stream over the remaining months of the year.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 2. Percentage of sampled areas which are clean or predominantly clean of litter, detritus, graffiti, flyposting, or weed accumulations (cumulative year to date) Aim to maximise	96%	77%	80%	98%	G	80%	97%	G

Comments: (Operations) Continued monitoring of performance inspections and a targeted regime has helped us proactively cleanse areas, particularly useful during the leafing season.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 3. Carbon emissions from HDC service delivery (note: reporting is likely to be annual only) Aim to minimise	N/a	N/a	N/A	N/A	N/a	TBC	N/a	N/a

Comments: (Climate Strategy) HDC carbon emissions baselined in 2019 as part of Climate Strategy - scheduled for full Council approval 24/1/23. Baseline = 3.671 tCO₂e. Subject to formal adoption, a linear trajectory with annual target levels of tCO₂e will be set. The level will be calculated annually after the end of the financial year as it can only be worked out after final billing for all energy and fuel consumed.

STRATEGIC THEME – ENHANCING EMPLOYMENT OPPORTUNITIES AND SUPPORTING BUSINESSES

Period October to December 2022

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
	6		1		0		0		1

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Summary of progress for Corporate Indicators

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
	2		1		0		0		4

WE WILL:

Promote Huntingdonshire as a location for investment in high-tech, highly-skilled and green economic opportunities and jobs, within environmental limits.

Support local businesses with the council's purchasing power

Rejuvenate our economy in the wake of the pandemic, by:

- **engaging with businesses to understand their future needs and aspirations**
- **matching workspace to the needs of our residents and businesses**
- **supporting provision of high-speed broadband and mobile phone coverage across the district**
- **supporting residents to access employment and skills advice and provision**

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
G	KA 5. Deliver the Market Towns Programme, including the St Neots Future High Streets Fund, accelerated delivery projects and masterplanning in Huntingdon, Ramsey and St Ives	September 2024	Cllr Sam Wakeford	Pam Scott	Detailed designs have commenced for the St Neots transport projects and which will enable us to tender for the construction work to commence around May/June 2023 to meet the funding deadlines. We will use the funding in line with the individual deadlines set by the funders. We are working with the Town Council on the Priory Centre project as this is being rescoped to provide 3 options to fit within existing funding available (purely FHS funding / FHS funding and some CIL budget and FHS/Full CIL allocation for St Neots), this will be subject to the delivery of other St Neots projects including the Old Falcon. In relation to the Old Falcon, we continue to work with the existing owner to bring the property back into use. Most of the Accelerated Delivery projects have concluded, the exceptions to this are 1) Ramsey Civic Hub which is a novated project to Ramsey Town Council, 2) Wayfinding and 3) Smarter Towns which have been rescoped and work has recently re-commenced and 4) Ramsey Great Whyte Public Realm improvements which has been incorporated into the Local Growth Fund Project in Ramsey.
G	KA 6. Explore external funding opportunities to deliver agreed masterplan and wider priorities	Ongoing	Cllr Sam Wakeford	Pam Scott	We were advised in December that the bid which was submitted to the Cambridgeshire and Peterborough Combined Authority (CPCA) for Local Growth Funding for a project in Ramsey (Produce Hall), which is in the draft Ramsey Masterplan, was successful. The Council will receive £1.158m to deliver this project, we will also use the £295,000 Accelerated funding for public realm improvements as part of this larger project. We have also submitted a

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					bid for in-year funding to the CPCA for a Masterplan project in Huntingdon. As well as this HDC were successful with funding bids under the UK Shared Prosperity Fund. Opportunities for additional funding will be explored when opportunities arise.
N/a	KA 7. Review Huntingdonshire's 2020-25 Economic Growth Strategy	Starting in Q4	Cllr Sam Wakeford	Nykki Rogers	No action required at this stage. The current Economic Growth Strategy is due to be reviewed following the publishing of the Place Strategy in early 2023.
G	KA 8. Work with partners to promote business support and business start-up programmes and grant schemes	Ongoing	Cllr Sam Wakeford	Nykki Rogers	Regular and ongoing meetings in place with stakeholders and suppliers that are communicated regularly via the ED weekly newsletter and during business engagement meetings.
A	KA 9. Audit the impact of our current Social Value procurement policy and commit to actions to improve its impact	March 2023	Cllr Martin Hassall	Sarah Youthed	Post meeting in November - wider engagement to support local businesses, Lunch & Learn sessions on key aspects of procurement and Social Value and to explore support from Blue Light Commercial for future approach to Social Value.
G	KA 10. Launch new Invest in Huntingdonshire (IIH) and Made in Huntingdonshire campaign (MiH), establish an inward investment baseline	IIH website w/c 25/7/22 Campaign ongoing	Cllr Sam Wakeford	Nykki Rogers	Website and campaign launched.
G	KA 11. Work with partners to support the provision of careers advice, technical and vocational learning including apprenticeships	Ongoing workstream	Cllr Sam Wakeford	Nykki Rogers	Regular and ongoing meetings in place with stakeholders and suppliers that are communicated regularly via the ED weekly newsletter and during business engagement meetings.
G	KA 12. Work with partners to support the provision of high-speed broadband and better mobile phone coverage across the district	Ongoing	Cllr Sarah Conboy	Neil Sloper	Continued work with Connected Cambridgeshire to support the identification of opportunities to roll out Cambs Wi-fi. Property has supported potential supplier with sites appraisal for exchange in Huntingdon to support high speed broadband.

Corporate Performance and Contextual Indicators

Key to status

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Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 4. Net change in number of local businesses (cumulative year to date)	36	N/A	N/A	102	N/a	N/A	N/a	N/a
Aim to maximise								

Comments: (Economic Development) Concerning start-ups, the strongest sectors in the quarter were business services, wholesale and retail, and construction. Around one in every ten start-ups was a knowledge intensive (KI) business. IT was the dominant sector for KI businesses. Six high-tech manufacturing companies were incorporated with operations in electronics, machinery, plastics and transportation.

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PI 5. Footfall in town centres (Rolling 12-month weekly average, combined total for 4 market)	230,522	N/a	N/A	254,772	G	N/A	N/A	N/a
Aim to maximise								

Comments: (Economic Development) Footfall spikes were observed across the Market Towns relating to Christmas lights switch-ons. Overall, the Market Towns outperformed the Market Town index (Springboard) in the Christmas run-up period. Huntingdon recorded a 1.3% increase in footfall during the Christmas shopping period compared to 2021.

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PI 6. Proportion of council spend with suppliers from the local area (cumulative year to date) Aim to maximise	8.5%	7.8%	TBC	5.7%	N/a	TBC	N/a	N/a

Comments: (Procurement) Performance in Q3 is lower than Q2 and lower than in Q3 last year. We need to explore the data further to understand the reasons behind this i.e. larger spends not required this period or timing of invoices. The indicator is calculated based on spend with local suppliers where the supplier postcode in our accounts system is based in Huntingdonshire so accuracy depends on accuracy of the postcodes recorded. Spend with companies located in Huntingdonshire but with a supplier postcode outside the area is not counted as 'local' even where there may be a local branch so this may be an undercount. Payments on purchase cards are not yet included. Further analysis is needed to identify what proportion of each spend type is local and where there is little or no opportunity to increase 'local' spend (e.g. energy suppliers, HGV manufacturers) to inform target setting.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 7. Percentage of residential and business premises with super-fast fixed broadband coverage (latest figure available, not published every quarter) Aim to maximise	97% (January 2022)	96% (September 2021)	TBC	97% (September 2022)	G	TBC	N/a	N/a

Comments: (Service TBC – Data provided in interim by Business Intelligence & Performance Management) According to the latest Connected Nations Report published by Ofcom in December 2022 (from a snapshot taken in September 2022) there were 85,269 residential and business premises that had access to download speeds of at least 30Mbit/second (Superfast Broadband). The report states were 139 premises with speeds of less than 2 Mbit/second in Huntingdonshire.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 8. Percentage of residential and business premises with indoor 4G mobile coverage from at least 3 operators (latest figure available, not published every quarter) Aim to maximise	90.4% (January 2022)	91% (September 2021)	TBC	90.3% (September 2022)	A	TBC	N/a	N/a

Comments: (Service TBC – Data provided in interim by Business Intelligence & Performance Management) According to the latest Connected Nations Report published by Ofcom in December 2022 (from a snapshot taken in September 2022), 71% of premises had indoor 4G coverage from all four operators (down from 72% in Q3 2021/22) and a further 19% had coverage from three operators. The latest results indicate similar coverage compared to previous results, however the proportion of premises with no indoor 4G coverage from any operator increased to 0.4% (around 357 premises compared to 260 in Quarter 3 2021/22).

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 9. Employment Rate (latest estimate available, previous quarter) Aim to maximise	77.4% (December 2021)	80.9% (September 2021)	N/a	81.4% (September 2022)	N/a	N/a	N/A	N/a

Comments: (Economic Development) Data for age 16-64 taken from the ONS' Annual Population Survey. Sample sizes at district level are low and so the employment rate is subject to sampling error. Caution is therefore required when interpreting any increase/decrease in the rates shown. Figures are reported at the 95% confidence interval level.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 10. No of Huntingdonshire Apprenticeship starts (cumulative academic year to date) Aim to maximise	1,000 (Aug 2021 - July 2022)	N/a	N/A	N/A	N/a	Higher than 21/22	N/a	N/a

Comments: (Service TBC – Data provided in interim by Business Intelligence & Performance Management) The final figures relating to the academic year 2021/22 are now shown under full year 2021/22 performance (data published in November). The first provisional result for 2022/23 are expected to be available in Q4. This will be a part-year figure and will compare with 600 reported at the same stage in 2021/22.

STRATEGIC THEME – SUPPORTING OUR RESIDENTS NEEDS

Period October to December 2022

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
4		0		0		0		0	

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Summary of progress for Corporate Indicators

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5		2		0		0		0	

We are committed to ensuring that Huntingdonshire residents have the highest possible quality of life.

Residents face a growing affordability challenge for life's basic necessities. To help mitigate the cost of living crisis, we will use universal access to basic services as a guiding principle.

All residents deserve:

- **somewhere warm and safe to live**
- **a healthy diet**
- **opportunities to improve their skills, access employment and improve household income**
- **open spaces and leisure facilities to support their physical and mental health**
- **access to the digital and transport infrastructure needed for modern life**

We are committed to working with partners to do all we can to deliver this.

We will take a positive and proactive approach to:

- **joining up services for the benefit of residents by working with the new integrated care system, other public bodies and the third sector**
- **ensuring that Huntingdonshire is an inclusive district for all residents**
- **working to ensure that more of the wealth created in our local communities should stay in our local communities**

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
G	KA 13. Continue to improve digital access to council services	Ongoing	Cllr Stephen Ferguson	Michelle Greet	There is an ongoing review of opportunities to improve digital access to council services. We have seen an increase in completed e-forms from 75K in 2021 to 78K in 2022. Working with Digital, we continue to improve and release new e-forms such as the 'Action on Energy' e-form which residents used to register their interest in the Energy Support Scheme.
G	KA 14. To develop our understanding of customer and resident needs and use this to enable us to better support our residents in a way that makes sense to them	Ongoing	Cllr Stephen Ferguson	Michelle Greet	During Q4, the new Storm telephony system will enable us to get customer feedback to enable us to ensure we are supporting customers in the best possible way.
G	KA 15. To continue to provide financial assistance to people on low incomes to pay their rent and Council Tax	March 2023	Cllr Stephen Ferguson	Barnes Huggins	The Energy Bills Rebate Scheme ceased at the end of November with circa £9.5m paid to over 61k households in the district to give assistance with the rise in utility bills. At the end of December 2022, Housing Benefit of £19.5m and Council Tax Support of £7.3m had been paid to help with rental and Council Tax costs respectively. A further £160k had been paid to give additional assistance with rental costs via Discretionary Housing Payments.
G	KA 16. Identify and support residents at risk of situations escalating into crisis, including a	March 2023	Cllr Ben Pitt	Claudia Deeth	The Resident Advice and Information Team continue to support new and existing customers and prepared for an increase in service demand due to being in the

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
	review of contracts for the provision of public advice and support for the voluntary and community sector to ensure this is done in the most effective and convenient way				colder months of the year and the run up to Christmas. Online reporting form launched for professionals and volunteers so that they can refer a resident straight into the team for support, this has been well received and is being utilised well. 44 warm spaces are in operation across the District. Agreement to extend Community and Voluntary sector contracts for a further 12 months to allow new arrangements to be achieved.

Corporate Performance and Contextual Indicators

Key to status

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Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 11. Number of active customer portal accounts (accessed within the last 12 months) (latest figure available) Aim to maximise	N/a	N/a	Increase throughout 2022/23	32,155	A	Increase throughout 2022/23	31,000	A

Comments: (Customer Services) We are seeing a gradual reduction in the number of accounts accessed for the previous 12 months. The number of new accounts created each month has dropped off from around 2K a month in 2021 to 1.5k a month in 2022. The requirement to setup accounts as part of COVID business grant claims would be a factor. The majority of customers complete e-forms as a guest, they are

not required to setup accounts to access most services. The total number of completed e-forms has increased by 3K in 2022 compared to 2021, so the e-form platform is being well used, however for the reasons above account use is reducing slightly.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 12. Number of missed bins (cumulative year to date) Aim to minimise	3,520	2,677	4,495	2,139	G	5,994	3,000	G

Comments: (Operations) Despite the cold spell during December, the number of bin collections missed has remained low. Less than 0.05% of 4.5m scheduled collections were missed to the end of December.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 13. Average number of days to process new claims for Housing Benefit and Council Tax Support (cumulative year to date) Aim to minimise	21.5	21.0	22.0	24.9	A	22.0	24.0	A

Comments: (Revenues & Benefits) The number of new claims being received is still high compared to this time last year. The problem is being exacerbated by the postal strikes which are causing delays in receiving supporting evidence in order for the claims to be processed.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 14. Number of attendances at One Leisure Active Lifestyles programmes (cumulative year to date) Aim to maximise	39,397	26,970	29,250	33,959	G	45,000	45,000	G

Comments: (Active Lifestyles) Quarter 3 has seen a number of 'year best' months in various areas. Right Start Aqua (for older adults) continues to lead the way as a popular product with 5 of the 6 classes being in the top 11 attended sessions for the year. Older people's classes in Buckden, Hemingford and Warboys are in the top eight classes for attendance of all classes delivered. 170 new or renewal Concessionary Applications have been processed and approved in Q3 with popular activities including the gym (46%), swimming (25%) and fitness classes (14%). Disability Sports sessions have had best attendances of the year in Q3 as it still continues recovery and bringing groups back. Young peoples activities continue to exceed targets with sessions such as Home School performing well.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 15. Number of One Leisure Facilities admissions – swimming, Impressions, fitness classes, sports hall and pitches (excluding Burgess Hall and school admissions (cumulative year to date) Aim to maximise	1,082,193	838,885	912,964	933,269	G	1,235,600	1,235,600	G

Comments: (One Leisure) One Leisure facilities have maintained their position from November and whilst fitness based activities are similar there have been seasonal changes where pitch use has increased in quarter 3 versus quarter 2 and this has maintained use even though we have experienced significant weather conditions. One Leisure are on track to meet their annual target.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 16. Number of residents at risk of 'crisis' proactively supported (cumulative year to date) Aim to minimise	N/a	N/a	No Target Set	1,446	G	N/A	N/a	G

Comments: (Community) Focus has been on raising awareness of help and support available to those experiencing financial difficulty. This has included training and signposting to the new referral form as well as a cost of living event. The team reports that 75% of the calls are from new customers and the main asks relate to food, finance and energy.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 17. Number of preventative campaigns or initiatives undertaken (cumulative year to date) Aim to minimise	N/a	N/a	3	3	G	4	4	G

Comments: (Community) Focus has been on raising awareness of help and support available to those experiencing financial difficulty. This has included training and signposting to the new referral form as well as a cost of living event and encouraging donations to the food banks and community fridges.

STRATEGIC THEME – IMPROVING HOUSING PROVISION

Period October to December 2022

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
	2		1		0		0		0

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Summary of progress for Corporate Indicators

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	5		1		1		0		0

We will undertake a review of affordable housing.

We will start the review of the Local Plan and associated strategies and policies. Delivery of affordable homes, quality of the built environment, creating healthy spaces and communities, available sustainable public transport, and embedding digital connectivity will all be important considerations.

This review will also include an examination of the suitability of new housing developments with respect to:

- **protecting and enhancing the local environment**
- **protecting the character of a local area**
- **sustainable construction practices**
- **building homes to high environmental standards**
- **potential work locations for new residents**
- **available sustainable public transport and active travel options**
- **appropriate infrastructure**

We will also:

- **encourage new building developments that accommodate a range of specialist housing**
- **work closely with towns and parishes to widen knowledge around the Community Infrastructure Levy and how local communities can access these funds**

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
G	KA 17. Commence an update of the Local Plan. This should ensure that local planning policies include a focus on sustainability of new developments, achieving the right mix of housing sizes, types and tenures to meet the needs of residents, the quality of the built environment, creating healthy spaces and communities, public transport and digital connectivity	May 2024	Cllr Tom Sanderson	Clara Kerr	Papers prepared for presentation to Cabinet in January 2023 to endorse the preparation of a new Local Plan.
G	KA 18. Maintain a five year housing land supply (5YHLS) and ensure that the Housing Delivery Test in the National Planning Policy Framework is met	October 2022	Cllr Tom Sanderson	Clara Kerr	Annual Monitoring Report published in October. HDC have a 5.75 year housing land supply.
A	KA 19. Design and implement strategies to use Council assets to support the delivery of affordable homes	Ongoing	Cllr Sam Wakeford	Pam Scott	Following the meeting in September with planning on the Warboys site, Longhurst's architects have been working through this issues on the original design. A further meeting has now taken place (10th January 23) where the architects have responded to planning feedback. We expect revised designs to be received by the end of January 2023. Due to the way that the contract is structured, Longhurst will not submit other schemes for planning until they receive a positive planning permission on this site. We are aiming for

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
					the Warboys application to go to April's Development Management Committee.

Corporate Performance and Contextual Indicators

Key to status

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
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Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 18. Net change in number of homes with a Council Tax banding (cumulative year to date) Aim to maximise	1,023	824	No Target Set Defer to AMR	805	G	No Target Set Defer to AMR	N/A	G

Comments: (Service TBC – Data provided in interim by Business Intelligence & Performance Management) There were an additional 805 homes with a Council Tax banding on 28 December 2022 than recorded at 31 March 2022. The net number of dwellings completed in 2021/22 has recently been confirmed in the Annual Monitoring Report (AMR) as 1,055.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 19. Number of new affordable homes delivered (cumulative year to date) Aim to maximise	311	222	No Target Set	287	G	570	N/A	A

Comments: (Regeneration & Housing Delivery) Consistent with our reports last quarter, a high number of completions are expected this year but the problems of predicting outturn due to problems with labour and material continue. To date 287 homes are completed but the programme is now 'backed up' with close to half the target now estimated to complete in Q4. There is therefore high risk of some slipping into next year. These are not however lost but just delayed.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 20. Number of homelessness preventions achieved (cumulative year to date) Aim to maximise	493	357	459	319	R	612	445	R

Comments: (Housing Needs & Resources) Historic trends show higher numbers of successful preventions and reliefs in Q4, although it is unlikely that we will catch up and achieve the original target set for the year. On top of the figures recoded here we are seeing earlier interventions that achieve a successful outcome. As these are prior to the triggering of a formal prevention or relief duty, they are not reflected in this performance indicator. We have achieved a further 28 successful outcomes in this way on top of the figures shown here giving a total of 347 successful outcomes to the end of Q3. A further metric linked to this is the number of households in temporary accommodation at any one time. Increases in this number would highlight that missed earlier interventions were possibly leading to more households going into temporary accommodation. We are seeing a slight reduction with the number of households in temporary accommodation and so a lower number of preventions is not leading to more households going into this type of accommodation.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 21. The amount of Community Infrastructure Levy (CIL) funding committed for infrastructure development (cumulative year to date) Aim to maximise	£2,156,320	N/A	No Target Set	£7,165,655	G	No Target Set	N/a	N/a

Comments: (Planning) To date £7,165,654.70 has been allocated in accordance with governance process this financial year. The latest funding round has just been closed and applications received are currently being assessed.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 22. Percentage of planning applications processed on target – major (within 13 weeks or agreed extended period) (cumulative year to date) Aim to maximise	81%	87%	86%	93%	G	86%	90%	G

Comments: (Planning) 39/42 = 92.9% year to date. 100% of major decisions within December were within time or within an approved extension of time.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 23. Percentage of planning applications processed on target – minor (within 8 weeks or agreed extended period) (cumulative year to date) Aim to maximise	63%	64%	84%	82%	A	84%	82%	A

Comments: (Planning) 184/225 = 81.8% year to date. 77.6% of minor applications within December were within time or an approved extension of time, an improvement on last month of 2.6%. This is a continued area of focus for decision making, it is not anticipated that this will be on target by year end as backlog applications are determined which may inherently be out of time, but it is important that we continue to determine backlog applications in a timely manner. It is anticipated that this may impact future performance.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 24. Percentage of planning applications processed on target – household extensions (within 8 weeks or agreed extended period) (cumulative year to date) Aim to maximise	81%	81%	81%	89%	G	81%	87%	G

Comments: (Planning) 513/574 = 89.4% year to date. 87% of householder applications within December were within time or an approved extension of time. While there was a small drop from the previous month, the performance overall remains above the target and forecast for end of year performance.

STRATEGIC THEME – STRENGTHENING OUR COMMUNITIES

Period October to December 2022

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
	7		1		0		0		0

Target dates do not necessarily reflect the final completion date. The date given may reflect the next milestone to be reached.

Summary of progress for Corporate Indicators

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
	2		2		1		0		1

We will:

- **continue to work with accredited community organisations to ensure our services fulfil local needs, and are delivered in the way that best builds community and resident capacity**
- **enable communities to develop and maintain Neighbourhood Plans that reflect the needs and aspirations of those living there**
- **continue to develop local employment and skills pathways building on the work of our local jobs clubs pilot**
- **work with police and communities to help people feel safe where they live**
- **support local people to take action to improve their area including through 'seed funding' projects with community grants**

In managing the council's assets and using its resources, we will consider the social and economic impacts upon local communities, as well as financial implications for the council. We will explore every opportunity to build capacity and empower communities to take ownership and meet residents' need.

We want our communities to be great places to live and work. We will explore all opportunities to increase the provision of green spaces, play areas, youth activities and community buildings.

We will work toward our long-term ambition to be the most active District in Cambridgeshire.

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
G	KA 20. Develop, adopt and deliver a Place Strategy informed by resident and stakeholder engagement	Q4 2022/23	Cllr Sarah Conboy	Kate McFarlane	Stakeholder and resident engagement completed as scheduled throughout Q3. Emerging Place Strategy structure and areas of focus being tested with stakeholders and residents particularly with young people and businesses via focus groups, questionnaires, Huntingdonshire Futures website and targeted events until end of January 2023. Update paper being taken to Scrutiny and Cabinet in January.
A	KA 21. Commence development of a refreshed Community Strategy informed by our resident engagement activity and our current Community Strategy	Q3 2022/23	Cllr Ben Pitt	Claudia Deeth	The work on the refreshed strategy has not commenced as yet, to enable information from the Place Strategy consultations to be included.
G	KA 22. Support community planning by providing advice to Towns and Parish Councils seeking to develop or update Neighbourhood Plans	Ongoing	Cllr Tom Sanderson	Clara Kerr	Great Gransden - confirmed can proceed to referendum. Paper to January 2023 Cabinet. The Stukeleys - Examination commenced in November. Sawtry - Reg 14 draft plan consultation commenced. Catworth - area designated in October and meetings ongoing with Parish Council. Work ongoing with the following Parishes with their proposed plans: Glatton and Giddings/Hamerton/Winwick (proposed joint plan).
G	KA 23. Deliver the CCG funded Community activity project with and through community groups, to better meet and build local capability	March 2023	Cllr Ben Pitt	Liz Smith	On track with 3 project proposals approved and remaining 12 expected over the next 4 weeks. Baseline data to track impact of work being collected at the point of project initiation.
G	KA 24. Fund and award Community Chest Grants to local	March 2023	Cllr Ben Pitt	Claudia Deeth	The Grants Panel continues to meet on a monthly basis and more recently has been considering

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
	community groups, and support the work of local voluntary organisations				applications to fund warm spaces. To date, £18,600 has been awarded to community groups via the Community Chest and £8,420 of this was awarded in Q3 to 17 different organisations.
G	KA 25. Work with our Communities to co-ordinate support for Ukrainian refugees moving to the area, including Homes for Ukraine sponsors and their guests	March 2023	Cllr Ben Pitt	Claudia Deeth	We have seen guests arriving at a slower pace than previous quarters. Many hosts have supported their guests to stay longer than the initial 6 months but where this has not been possible, re-matching or securing private rental properties has been necessary. Funding has been made available by the Government to enable this to happen and avoid risk of need for temporary accommodation. Advert now out for the post of home finder to assist guests to move on into their own accommodation. There are currently over 200 guests being supported through the Homes for Ukraine scheme.
G	KA 26. Work in partnership to provide greater leisure and health opportunities at Community, Sports Club or within formal Leisure to enable more people to be more active, more often	March 2023	Cllr Ben Pitt / Cllr Simone Taylor	Gregg Holland	Partnerships continue to be key in delivery of activities and supporting strategic outcomes. Certain disability groups such as Special Choices day care centre have returned to activities in Q3. A number of National Governing Bodies of Sport have worked with us to support the Leisure Built Facilities and Playing Pitch Strategies into draft stages. St Neots Primary Care are going to be commissioning the team in Quarter 4 and beyond to deliver some 'Lets Get Moving' courses for their patients. Relationships with Primary Care Network staff including Social Prescribing Link Workers and Health and Wellbeing Coaches are developing and becoming more established as are relationships with Integrated Care System Staff including Neighbourhood Management Teams. Work has been carried out with the Integrated

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update to be reported each Quarter
					Care System's 'Waiting Well' strategic project and the north place's 'Frailty Steering Group'.
G	KA 27. Play an active role in the development of the Integrated Care Partnership to ensure that health delivery contributes to local objectives around enhanced Quality of Life	March 2023	Cllr Ben Pitt	Liz Smith	Huntingdon and A1 Integrated Neighbourhood Board established by the ICS Integrated Neighbourhoods Programme Manager. Two meetings delivered and attended by HDC reps to identify local Primary Care Network priorities and how partners can contribute to making improvements to residents' health. Working groups being established.

Corporate Performance and Contextual Indicators

Key to status

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
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Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 25. Number of hours worked by volunteers (method of measure TBC) Aim to maximise	N/a	N/a	No Target Set	N/A	N/a	N/A	N/a	N/a

Comments: (Community) We are working with Hunts Forum to develop a method of measuring the number of hours worked by volunteers and hope to be in a position to report on this in Q4.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 26. Number of accredited community and voluntary sector groups within Hunts under the 'Good to Go' or other scheme (latest position at end of quarter) Aim to maximise	N/a	N/a	4	3	R	20	<20	R

Comments: (Community) The scheme has not had the uptake that was originally hoped for. It is reported that the process to achieve the accreditation is takes longer and is dependent on organisations having the necessary documents, if these are not in place, they have to be obtained before the next step is taken. This has been fed back to Hunts Forum and is being reviewed as part of future arrangements.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 27. The number of programmed food safety inspections undertaken (cumulative year to date) Aim to maximise	391	N/a	723	479	A	864 plus potential 100 new businesses	650	A

Comments: (Community) One member of the team (1FTE) was on long-term sick leave for the whole of Q3 which along with Christmas leave has impacted inspection numbers. There has been some uptake of paid additional hours, however it has not been as much as hoped. At this stage we are forecasting we will not achieve our target for 2022/23. Proactive work continues to be undertaken to identify premises no longer trading so these can be closed on the system. Inspections continue to be carried out on a risk basis, with highest risk and new businesses being inspected as a priority. The next Quarterly Report will be prepared for Licensing and Protection Committee.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 28. Number of 'Aspirations High' initiatives delivered within identified primary schools (cumulative year to date) Aim to maximise	N/a	N/a	N/A	0	A	6	0	A

Comments: (Community) This work has been delayed due to a number of other pieces of work taking priority - the Community Team has played a key role with Homes for Ukraine and our response to Asylum Seekers. The initial meeting with schools and Academy Trusts is taking place in February and the work is planned for 2023/24. With this short delay, shown as Amber.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 29. Number of local health/physical activity events developed (cumulative year to date) Aim to maximise	N/a	N/a	65	88	G	100	110	G

Comments: (Active Lifestyles) Above Q3 target. New sessions started in Special choices disability session, Escape Pain at St Neots and St Ives, new Active for Health adult, children and young people and new indoor cycling sessions. New cohorts for Healthy You.

Performance Indicator	Full Year 2021/22 Performance	Q3 2021/22 Performance	Q3 2022/23 Target	Q3 2022/23 Performance	Q3 2022/23 Status	Annual 2022/23 Target	Forecast Outturn 2022/23 Performance	Predicted Outturn 2022/23 Status
PI 30. Number of people supported by local jobs clubs (cumulative year to date) Aim to maximise	N/a	N/a	n/a	115	G	No Target Set	250	G

Comments: (Community) EDGE has relocated from the High Street in Huntingdon to now be based alongside the Department for Work and Pensions (DWP) at Pathfinder House. This has resulted in an increase in referrals to the EDGE job club as a customer can literally be handed over. Brampton report that they have not received any referrals from DWP so this is being looked into. Emphasis on Oxmoor job club as some residents have reported contracts coming to an end.